HARRINGTON, INC.

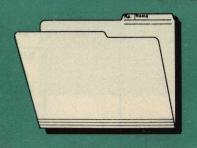
Oxford



FILING SYSTEMS AND SUPPLIES





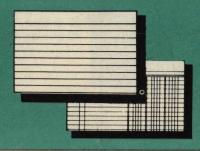
















New Haven 8, Conn.

Don't file it ---- HANG IT! in Oxford PENDAFLEX® hanging folders

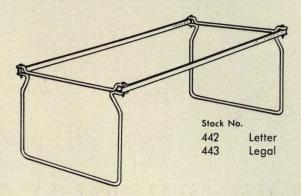
Whether your filing is a part-time job for a stenographer, or a complex department operation with a score of clerks devoting full time to it, Oxford Pendaflex hanging folders will do the work better and faster, reduce misfiling, and lower operating costs.

No new filing cabinets needed. A simple frame fits in any filing cabinet drawer and the Pendaflex folders hang on the frame. That's all there is to it. You are ready to make big dollar savings in the filing department by cutting an amazing slice out of the time it takes to file. In the small department, the time of your personnel is released for additional productive work. In the large department, the filing staff can be reduced, with savings that often run into thousands of dollars per year!

Try Pendaflex in one drawer. A trial installation, money back if not satisfied, will prove the value of Pendaflex. Order the one-drawer A-Z system shown below, and be convinced.

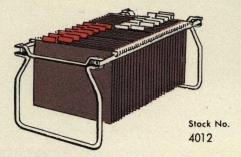
Oxford PENDAFLEX DRAWER FRAMES

(A-K)



Packed 6 to a carton. Rails are 27" long, and are notched for easy break off to fit shorter drawers.

Pendaflex ONE-DRAWER A-Z SYSTEM



A completely packaged unit consisting of a 27" long drawer frame (#442); one set of A to Z folders (#4225) and 25 "name" folders (#41521/5) with tabs attached. Directions are included.

COLORED CELLULOID WINDOWS

For use in Pendaflex tabs for color schemes. Colors are green, pink, yellow, blue, amber and red.

					Stock No.
For	use	in	2"	tabs	22CW
For	use	in	31/2	" tabs	23CW

Oxford Pendaflex FOLDERS



Though packed with the one width of tab designated, Pendaflex folders are slotted to take both tab widths.

With rods installed, and with tabs and blank labels included, Pendaflex folders are in boxes of 25 and in cartons of 10 boxes (250 folders).

	Stock No.	Style Tab	Tab Width
Letter Size	4152-1/5	5 pos.	2"
201101 0120	4152-1/3	3 pos.	31/2"
Legal Size	4153-1/5 4153-1/3	5 pos.	2"
2050. 0.20	4153-1/3	3 pos.	31/2"

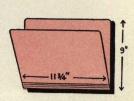
Oxford Pendaflex PRINTED HEADING INSERTS

pour sact tot troth rise cost or for could' on tag untiles		POLO BALE THE UPPER PUE THAT OF THE INSERT ON THE CREASE.			
Alabama	FOLD SICE THE UPPER POR. 1000 OF THE HOLET DO THE COLAD	JANUARY _			
meter meanings and form in groups PERDALL POLDERS see GUIDES	1	HESE MESTINGS ARE FOR	the decid line days o have be on the two for the two		
Arizona	THESE OF PERSONS AND POPULAR IN OTFORD PERSONALES FOLDERS AND SUIDES	EBRUARY A			
to as sages precise		10 As CROSS SPECIFS 4 6	THE COMP CARE THE UTE		
Description		2" Wide	31/2" Wide		
Months of year		No. 582.12	No. 583.12		
Daily 1-31		No. 582.31			
States of U.S		No. 582.50	No. 583.50		
25 division A-Z		No. 582.25	No. 583.25		
40 division A-Z		No. 582.40			

Oxford Interior FOLDERS

These are special size light weight manila folders, dimensioned to fit inside of Pendaflex folders.

	tabbing	with	fraction	1/2, 1/3,
1/5.				Stock No.
Straight	Cut			4210
Tabbed				4210*



Your personal work expediter!



Oxford PENDAFLEX® DESK DRAWER FILE

The desk data you need is truly "at your fingertips," ONLY if it is in hanging folders in your deep desk drawer.

The phone rings...you open the drawer. The tab of every Pendaflex hanging folder is in full view. You flick the right one open with a touch of the finger tips, and the papers inside are out on your desk in a jiffy.

Yes, you really expedite, when the Pendaflex Desk Drawer File is your work organizer.

Comes complete with 113/4 " x 13" steel tray, 25 Pendaflex hanging folders, and a selection of 100 printed headings, plus blank inserts to type your own headings.



salesmen—Carry your price books, photos, testimonials, samples, and other sales data in the trim, compact "Carryfile" for quick reference on calls.

club secretaries—Here's your stylish "traveling office," with minutes, committee reports, letters, etc., all in apple-pie order. Easy to carry to and from meetings.

home "managers" –Just right for household papers—bills, receipts, budget, income tax, insurance, etc. Won't scratch furniture—bottom has rubber buttons.

Made for use with Pendaflex Hanging Folders

Specifications: Solid brass lock, leather handle, double wall construction, piano-hinge, full opening cover, rounded bottom with rubber buttons. Size 10½" high by 13" wide by 9" deep. Holds up to 25 Pendaflex HANGING file folders, which offer these advantages:

- 1 No slump or sag-"file" books, papers, anything.
- 2 Tab positions and headings readily changeable.
- 3 Tab headings always clean, visible, easy to find.

Oxford PENDAFLEX® STEEL EQUIPMENT

"Pendaflexer"-No. 422



This file is 28½" high. offers 24" of clear filing space, and rolls on oversize casters. Shipped empty, in gray steel.



"Jumbo" File—No. 428

For X-Ray size Pendaflex folders. Also ideal for advertising art work, offset printing plates, and any large size papers up to 14" x 18". Shipped empty, in gray only.

Jumbo folders are Stock No. 4158-1/5 and No. 4158-1/3.

"Tudror" File-No. 472



Same as the "Junior" File, but with bottom drawer instead of shelf. Shipped empty, in gray only.





17" clear filing space, with locking cover and oversize casters. Shipped empty, gray only.

"Desk Top" File-No. 452



Size .13" x 13" x 10%", with lock for privacy, and rubber buttons to prevent damage to furniture. Shipped empty, in gray steel.

Oxford Pendaflex FOLDER SETS



25 folders, including 10 division A-Z, and 15 subject headings such as Automobile, Budget, Insurance, etc.

Stock No. 4227



25 folders with A-Z tabs attached. Perfect for straight alphabetical filing, or as index for other Pendaflex folders.

Stock No. 4225

Oxford KRAFT and MANILA FILING FOLDERS

Oxford folder stock is made to rigid specifications on the most modern papermaking machinery. Automatic machines accurately cut, score, tab and fold each folder. We can guarantee quality in every purchase.

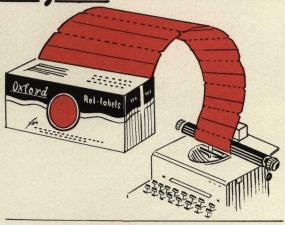
Oxford 11 Point Heavyweight Folders

Description and Size	"100 LINE" MANILA SUPER STOCK Single Top	"RK LINE" KRAFT Double Top	"700 LINE" MANILA Single Top
Straight cut tabs, letter	. No. 152	No. RK152	No. 752
Half cut tabs, letter	. No. 152 1/2	No. RK1521/2	No. 752 1/2
Third cut tabs, letter	. No. 152 1/3	No. RK1521/3	No. 752 1/3
Fifth cut tabs, letter		No. RK152-1/5	No. 752-1/5
Straight cut tabs, legal	. No. 153	No. RK153	No. 753
Half cut tabs, legal		No. RK153 1/2	No. 753 1/2
Third cut tabs, legal			No. 753 1/3
Fifth cut tabs, legal	No. 153-1/5	No. RK153-1/5	No. 753-1/5

These 11 point heavyweight folders are the standard for most uses. We can also supply Oxford filing folders in light-weight, medium weight, and extra heavyweight stock.

ROUND CORNERS PREVENT DOG-EARS VERTICAL GRAIN FOR RIGIDITY UNDERCUT FRONT FLAP FOR TAB VISIBILITY SPECIAL PAPER STOCKS

Oxford ROL-LABELS



The headings on your filing folders should be clearly typewritten, instead of a puzzle in penmanship. Filing folders won't fit in the standard size typewriter, but you can type headings on Oxford gummed Rollabels, moisten the backs, and stick'em over the folder

Rol-labels unwind from the box as you type, and there are 250 labels before you come to the end.

8 colors: White, Buff, Blue, Salmon, Cherry, Green, Canary and Manila. Wonderful for color indexing, or just plain dressing up the file.

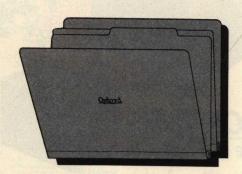
Ideal also for all general labeling uses.

Stoc	k No.		Si	ze			
No.	R333	31/4"	wide,	for	third	cut	tabs
	R444						

PRESSBOARD EXPANSION FOLDERS

Full and busy folders need to be strong—and prominently tabbed, for easy finding. These are sturdy blue pearl pressboard, with 1" expansion gusset.

No. Description
9200 Straight Cut
9200LB 2/5 Cut Rt. Ctr.
Legal Size
9300 Straight Cut

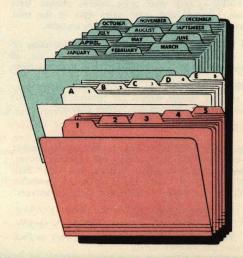


PRINTED TAB FOLDER SETS

You'll be surprised how useful printed tab folder sets can be. For instance, no office can get along without a follow up file with one set of "month" folders, and two sets of 1 to 31 folders. Try it and see.

Stock

Number Size Description #152-25 Letter 25 Div. A-Z #153-25 Legal 25 Div. A-Z #152-31 Letter Days, 1-31 #152-12 Letter Jan. to Dec.

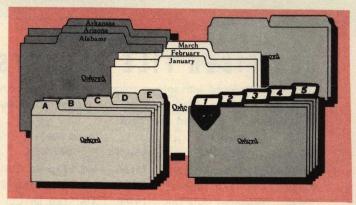


Oxford VERTICAL GUIDES

Like signposts on city streets, you need proper and adequate index guides to find your way through a file. We recommend steel tab guides with insertable headings as least expensive in the long run for all active, growing files.

DESCRIPTION		STOCK NUMBER			
Letter Size	Manila	Pressboard	Steel Tab		
Blank Tabs, fifth cut	E205	P205	91-5		
Blank Tabs, third cut	E203	P203	91-3		
A-Z, 25 division	E225	P225	91M25		
A-Z, 40 division	E240	P240	91M40		
States					
Months					
Days (1 to 31)	E231	P231	91M31		
Legal Size					
Blank Tabs, fifth cut					
Blank Tabs, third cut	E303	P303	95-3		
A-Z, 25 division	E325	P325	95M25		
A-Z, 40 division	—	P340	95M40		
States		P350	95M50		
Months		P312	95M12		
Days (1 to 31)		P331	95M31		

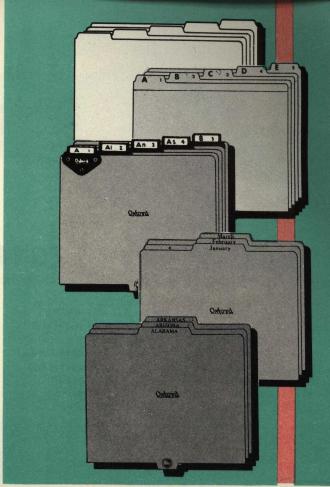
Oxford CARD GUIDES



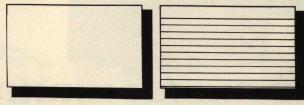
Bristol guides are supplied in 3 colors, buff, blue or salmon. Specify color when ordering. Steel tab guides are slanted for greater visibility.

*In buff color only.

DESCRIPTION	MATERIAL		STOCK NUM	BER
		3 x 5	4 x 6	5 x 8
Blank Tab, Full Cut	Bristol	311*		
Blank Tab, 1/2 Cut	Bristol	312	412	512
Blank Tab, 1/3 Cut	Bristol	313	413	513
Blank Tab, 1/5 Cut	Bristol	315	415	515
A-Z, 25 Division	Bristol	3525	4625	5825
A-Z, 25 Division	Pressboard	P3525	P4625	P5825
A-Z, 25 Division	Steel Tab	35M25	46M25	58M25
States				
States	Pressboard	P3550	P4650	P5850
States	Steel Tab	35M50	46M50	58M50
Months, Jan. to Dec	Bristol	3512	4612	5812
Months, Jan. to Dec	Pressboard	P3512	P4612	P5812
Months, Jan. to Dec	Steel Tab	35M12	46M12	58M12
Days, 1 to 31				
Days, 1 to 31	Pressboard	P3531	P4631	P5831
Days, 1 to 31	Steel Tab	35M31	46M31	58M31



Oxford INDEX CARDS

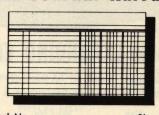


These cards are easier to finger in the file, because they are precision rotary cut.

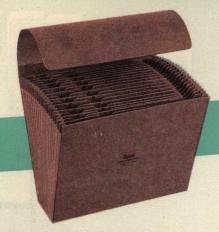
Prices are no higher than guillotine cut cards. Available in White and 6 colors: Buff, Blue, Salmon, Green, Cherry; Canary.

Lenox Grade*	Broadway Grade		
Stock No.	Stock No.	Size	Ruling
30	7320	3 × 5	
31	7321	3 x 5	
40			
41	7421	4 × 6	Horizontal
50	7520		
51	7521		
*White only.			

3-Column Journal Ruled Cards



Stock No.	Size
4329	3 x 5
4429	4 x 6
4529	5 x 8



Oxford EXPANDING FILES

Made of attractively grained heavy kraft. Gussets are cloth-reinforced.

Stock No. Description	Size	Indexing
507A Receipt		
515A Note		
517A Letter		
519A Legal		
517D Letter	10 x 12 31	
519D Legal		pocket 1-31
517M Letter	10 x 12 12	pocket JanDec.



RED FIBER FLAT ENVELOPES

Flaps are not gummed. Made of genuine 11 point Red Fiber.

Stock No.	Size	Stock No.	Size
1006A	4 × 9 ½	1013A	91/2×113/4
1007A	4 1/4 x 10 1/4	1015A	
10084	414 111		



RED FIBER EXPANDING ENVELOPES

Letter size and larger made of 13 point genuine Red Fiber—smaller sizes of 11 point stock. Tie-ribbon is blue.

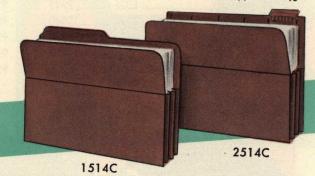
Stock No.	Size	Stock No.	Size
7039 4	x 9 1/2 x2" Exp.	. 7045 91	/2 x14 3/4 x2" Exp.
7041 5.	x11 1/2 x2" Exp	. 7046 10	x15 x2" Exp.
7043 91	6 v11 3/ v2" Fun	7060 12	10 20" Eum



Oxford BRIEF COVERS

Carried in tan, beaver, blue, gray, green, black, terra cotta. These covers are made of a very sturdy material, embossed in an attractive grained leather effect. They are punched 5 holes to accommodate standard 11" x 8 ½" or 10" x 8" sheets. In boxes of 50 covers to a color. Without fasteners. Corners are rounded to prevent dog-earing.

No.			Size					
301	(Specify	color)	91/4	"	×	11	3/8	"

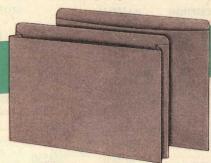


RED FIBER FILE POCKETS

Back flaps are faced with salmon colored stock, for legibility of written headings. All file pockets are packed 10 to the box. Made of 11 point red fiber stock.

	Letter Size	Legal Size					
Stock No.	Description	Stock No.	Description				
1514C	1 3/4 " Exp. Str. Cut	1516C	1 3/4 " Exp. Str. Cut				
1514C*	1 3/4 " Exp. Tabbed*	1516C*	1 3/4 " Exp. Tabbed*				
2514C	Pendaflex Style Tab	1526E	3 1/2 " Exp. Str. Cut				
1524E	3 1/2 " Exp. Str. Cut	1526E*	3½" Exp. Tabbed*				
1524E*	3½" Exp. Tabbed*						

Specify tabbing, as 1/2, 1/3, 1/5, 2/5 cut.



Oxford MANILA FILE JACKETS

Made of 11 point manila, flat or 1" expansion. Can be tabbed to order at slight extra cost.

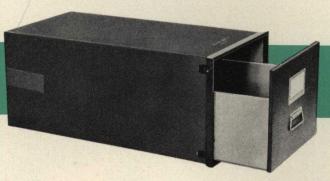
Stock No.	Size	Expansion
3010	Letter	The state of the s
3023	Letter	1"
3015	Legal	Flat
3025	Legal	1"

Oxford FIBERBOARD FILES



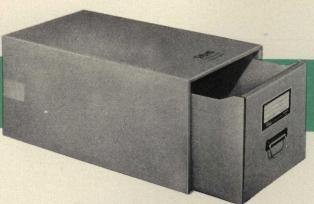
STEEL FRONT

No. For records such as Stock		Height	Drawer Width asure insi	Depth de	Stock No.	For records such as	Drawer measure inside Height Width Depth			
71A	Letters	101/2	121/4	24	78A	5x8 Cards or Forms		83/8	24	
72A	Legal or Cap Size		151/4		79A	*4x6 Cards (2 rows)		127/8	24	
73A	*Invoices, 2 rows 8x5	8 7/8	103/4	24	710A	*3x5 Cards (2 rows)		10%	24	
75A	Checks or Vouchers	41/2	91/4	24	712A	Deposit Slips		83/8	24	
76A	Checks or Vouchers	5	101/2	24	713A	51/2 x81/2 or 6x9 Forms		91/4	24	
771	Tabulating Cards	4	73/4	24	734A	Ledger Sheets, 12x12		121/4	18	



STEEL CLAD

Stock	至	mea	Drawer sure insi		Stock		Drawer measure inside			
No.	For records such as	Height	Width	Depth	No.	For records such as	Height	Width	Depth	
71E	Letters	101/2	121/4	24	77E	Tabulating Cards	4	73/4	24	
72E	Legal or Cap Size	101/2	151/4	24	78E	5x8 Forms			24	
73E	*Invoices, 2 rows 8x5	8 7/8	103/4	24	79E	*4x6 Cards (2 rows)		127/8	24	
75E	Checks or Vouchers	41/2	91/4	24	710E	*3x5 Cards (2 rows)		10%	24	
76E	Checks or Vouchers	5	101/2	24	713E			91/4	24	



STANDARD

Stock No.	For records such as	Drawer measure inside Height Width Depth			Stock No.	For records such as	mea Height	de Depth	
- 14	Letters	101/4	12	24	7	Tabulating Cards		75/8	
2	Legal or Cap Size	101/4	15	24	8	5x8 Cards or Forms		81/4	
3	*Invoices, 2 rows 8x5	83/4	103/4	24	9	*4x6 Cards (2 rows)	41/2	123/4	24
4	Checks or Vouchers	33/4	9	24	10	*3x5 Cards (2 rows)	31/2	103/4	24
5	Checks or Vouchers	41/4	9	24	12	Deposit Slips	41/4	81/4	24
6	Checks or Vouchers	43/4	101/4	24	13	51/2 x81/2 or 6x9 Forms	6	9	24

* These files furnished with divider strip for 2 row filing. Double width forms may be filed merely by discarding the divider or placing it at the side to take up any excess width.



HERE'S A HANDSOME, counter-high unit of six low-cost Oxford transfer files, in perfect taste for front office use.

With steel bases and follow block they often are used for semi-current filing.

Good looking, and rugged, too! High test (275 lb.) non-fading green fiberboard is reinforced with steel. Steel Front model illustrated has beautifully finished green steel drawer front. A lower cost, but equally sturdy model is the Steel Clad File, with green fiberboard drawer front.

Ask for our prices in larger quantities for equipping your entire transfer filing department. Files also sold singly in 12 sizes.

For prices see back page of this catalog.

TEN DRAWER Oxford STANDARD FILE UNITS



If you need a lot of filing drawers at lowest cost, get Standard Files. Sold singly, or in 10-drawer units, which quickly assemble into the bank of files illustrated, which provide room for several thousand folders of transferred correspondence.

In the ten-drawer check size, you can store more than 20,000 cancelled checks. Floor space required is only $20'' \times 25''$.

USE LEGAL SIZE for HOME CLOTHING STORAGE

Store out-of-season clothing, blankets, etc., in the attic in big legal size Oxford Standard Files. Sprinkle moth repellent flakes in each drawer.

TWELVE SIZES

Oxford Standard Files are made in sizes for all commonly used forms. Packed knocked down, ten drawers to the carton. Conveniently stored until needed, then set up in a jiffy.

For prices see back page of this catalog.

PRICE LIST, Oxford FILING SUPPLIES and Oxford PENDAFLEX®

PAGE 2			752	per C	\$2.75	95-5	per C	\$24.15	P5812	per set	\$.80	1526E tabbed	per C	\$52.05
442	each	\$1.95	752-1/2	per C	3.05	95-3	per C	26.00	58M12	per set	2.15	7039	per C	13.35
443	each	2.20	752-1/3	per C	3.05	95M25	per set	6.15	5831	per set	1.15	7041	per C	15.50
4012	each	11.00	752-1/5	per C	3.05	95M40	per set	9.95	P5831	per set	1.60	7043	per C	18.85
22CW	per C	.60	753	per C	3.70	95N 50	per set	15.55	58M31	per set	5.15	7045	per C	20.90
23CW	per C	.75	753-1/2	per C	3.95	95M12	per set	3.65	30	per M	1.40	7046		22.30
4152-1/5	per C	15.75	753-1/3	per C	3.95	95M31	per set	7.90	31	per M	1.40	7060	per C	
4152-1/3	per C	16.50	753-1/5	per C	3.95	311	per C	1.55	40	per M	2.54	3010	per C	41.25
4153-1/5	per C	18.25	R333	per roll	.42	312	per C	1.55	41		2.54	3023	per C	7.60
4153-1/3		19.00	R444	per roll	.42	313		1.55	50	per M			per C	15.65
582.12	per C		9332	per C	42.00	315	per C	1.55	51	per M	3.97	3015	per C	10.10
583.12	per set	.24	9532	per C	51.45	3525	per C		THE RESIDENCE OF SHIPPING	per M	3.97	3025	per C	16.80
	per set	.24	152-25	Maria Company of the	1.30		per set	.47	7320	per M	1.84	PAGE 7		PER .
582.31	per set	.40	153-25	per set	The state of	P3525	per set	.60	7320 colors	per M	2.10	71A	anah	4.65
582.50	per set	.97		per set	1.55	35M25	per set	3.25	7420	per M	2.99	72A	each	
583.50	per set	.97	152-31	per set	1.85	3550	per set	1.55	7420 colors	per M	3.57	73A	each	5.90
582.25	per set	, .19	152-12	per set	1.00	P3550	per set	1.70	7520	per M	4.94	75A	each	4.40
583.25	per set	.19	PAGE 5		No.	35N.50	per set	7.35	7520 colors	per M	5.62		each	3.15
582.40	per set	.55	E205	per C	4.65	3512	per set	.40	7321	per M	1.84	76A	each	3.80
4210	per C	2.45	E203	per C	4.65	P3512	per set	.53	7321 colors	per M	2.10	77A	each	3.15
4210 tabbed	per C	2.70	E225	per set	1.25	35M12	per set	1.75	7421	per M	2.99	78A	each	3.45
PAGE 3			E240	per set	2.55	3531	per set	.56	7421 colors	per M	3.57	79A	each	4.15
4042	each	8.90	E250	per set	4.80	P3531	per set	.80	7521	per M	4.94	710A	each	4.05
4043	each	10.50	E212		1.00	35M31	per set	4.40	7521 colors	per M	5.62	712A	each	3.15
492	each	9.75	E231	per set	1 1 2 2 2 1	412	per C	2.40	4329	per M	5.04	713A	each	3.75
422	each	22.50	E305	per set	1.85	413	per C	2.40	4429	per M	8.19	734A	each	7.00
452	each	10.00	E303	per C	6.15	415	per C	2.40	4529	per M	12.95	71E	each	3.75
428	each	38.50	E325	per C	6.15	4625	per set	.70	PAGE 6			72E	each	4.50
472	each	33.75	P205	per set	1.65	P4625	per set	.82				73E	each	3.70
462	each	20.25	P203	per C	11.25	46M25	per set	3.45	507A	each	2.05	75E	each	2.50
4227	per set	4.60	P203	per C	11.25	4650	per set	1.85	515A	each	2.05	76E	each	3.20
4225	per set	4.60	O CONTRACTOR OF THE PARTY OF TH	per set	2.80	P4650	per set	2.30	517A	each	2.05	77E	each	2.55
PAGE 4	per set	4.00	P240	per set	4.65	46M50	per set	8.05	519A	each	3.15	78E	each	2.80
		0.00	P250	per set	8.35	4612	per set	.44	517D	each	3.15	79E	each	3.40
152	per C	3.20	P212	per set	2.00	P4612	per set	.61	519D	each	4.65	710E	each	3.20
152-1/2	per C	3.45	P231	per set	3.90	46M12	per set	1.95	517M	each	2.05	713E	each	3.15
152-1/3	per C	3.45	P305	per C	14.90	4631	per set	.80	301	per C	7.90	1	each	2.80
152-1/5	per C	3.45	P303	per C	14.90	P4631	per set	.96	1006A	per C	03.6	2	each	3.55
153	per C	4.20	P325	per set	3.85	46M31	per set	4.70	1007A	per C	7.40	3	each	2.70
153-1/2	per C	4.50	P340	per set	6.55	512		3.85	1008A	per C	8.25	4	each	2.05
153-1/3	per C	4.50	P350	per set	10.20	513	per C	3.85	1013A	per C	16.10	5	each	2.05
153-1/5	per C	4.50	P312	per set	2.40		per C	7 7 7 14 7 15	1015A	per C	16.80	6	each	2.30
RK152	per C	3.10	P331	per set	5.65	515	per C	3.85	1514C	per C	37.15	7	each	2.05
RK152-1/2	per C	3.40	91-5	per C	20.30	5825	per set	.91	1514C tabbed	per C	39.00	8	each	2.30
RK152-1/3	per C	3.40	91-3	per C	22.05	P5825	per set	1.25	2514C	per C	47.30	9	each	2.65
RK152-1/5	per C	3.40	91M25	per set	5.00	58M25	per set	3.85	1524E	per C	43.15	10	each	2.55
RK153	per C	4.05	91M40	per set	8.65	5850	per set	2.45	1524E tabbed	per C	44.95	12	each	2.05
RK153-1/2	per C	4.35	91M50	per set	13.35	P5850	per set	3.15	1516C	per C	43.15	13	each	2.65
RK153-1/3	per C	4.35	91M12	per set	3.30	58M50	per set	8.90	1516C tabbed	per C	44.95	NAME OF THE OWNER.		2.00
RK153-1/5	per C	4.35	91M31	per set	7.10	5812	per set	.61	1526E	per C	50.25			
				AND THE REAL PROPERTY.				Section 1		po. 0	00.20			

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